



The Rev. Canon Arthur Margoschis F.M.U.
Missionary SPG (1876 - 1908)
Nazareth - 628 617.

CALENDAR
2015 - 2016

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2015 - 2016
PERSONAL DATA

Name

Office Address

.....

.....

Phone : Off.Res.

Mobile Phone No.

Telex No.E-mail

Residential Address

.....

Date of Birth Blood Group

Height Weight

NUMBERS TO REMEMBER

Vehicle No

Income Tax A/c.No

Driving Licence No.

Renewal on

Passport No.
Issued onRenewal on
Credit Card No.
BankRenewal on
Savings Account No.
Current Account No.
L.P. Gas No.
Electricity Con. No.
Water Con. No.

INSURANCE POLICIES

No. Due date Rs.
No. Due date Rs.

IN CASE OF EMERGENCY PLEASE CONTACT

Address :
.....
.....
Phone No.



CHURCH OF SOUTH INDIA
THOOTHUKUDI - NAZARETH DIOCESE

NAZARETH MARGOSCHIS COLLEGE
AT PILLAIYANMANAI
NAZARETH - 628 617



Estd. 1967

Office : 04639 - 277232
Fax : 04639 - 278232
Secretary (Personal) : 9965844428
Principal (Personal) : 04639 - 277572
Mobile : 94431 03399
Website : www.margoschiscollege.com
Email : margoschiscollege@gmail.com
Facebook : www.facebook.com/margoschiscollege

Mr. P.P.R. AUGUSTIN

Secretary

Dr. H. Ravindran M.A., M.Phil., Ph.D.,

Principal

THE STUDENTS' PLEDGE

India is my country. All Indians are my brothers and sisters.

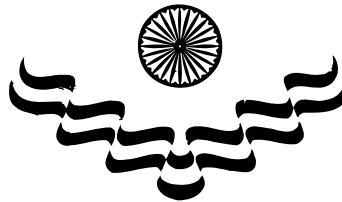
I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat every one with courtesy. To my country and people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

NATIONAL INTEGRATION PLEDGE

I solemnly pledge to work with dedication, preserve and strengthen the freedom and integrity of the nation.

I further affirm that I shall never resort to violence, and that all differences and disputes relating to language, religion or other political or economic grievances should be settled by peaceful and constitutional means.



கல்லூரிப்பண்

யூடீஸ்

(“கலிலேயா என்ற ஊரில்” என்ற மெட்ரு)

மர்காஷியஸ் ஐயர் பெயரில்
உள்ள எங்கள் கல்லூரியே
ஏசு கிறிஸ்து வழியில் என்றென்றுமே
வளர்ந்தென்றும் ஓங்குகவே

வாழ்க வாழ்க என்றும் வாழ்க
வாழ்ந்து என்றும் உயர்ந்திடுக
உயர்ந்து என்றும் எழும்பி - பிரகாசித்திட
கிறிஸ்து ஏசு துணை செய்வாரே

1. சுற்றுப்புற மெங்குமுள்ள
கிராமப்புற மாணவர்கள்
வாழ்க்கைத் தரத்தில் உயர - தரணி போற்ற வாழ
அர்ப்பணித்து செயல்படுதே - வாழ்க
2. விண்ணவரும் வாழ்த்திப் பாடிட
மண்ணுள்ளோரும் ஏற்றிப் போற்றிட
மர்காஷியஸ் கல்லூரியே
எழும்பிப் பிரகாசிக்கவே - வாழ்க

THE LORD'S PRAYER

Our Father which art in heaven,
Hallowed be thy name.
Thy kingdom come.
Thy will be done in earth, as it is in heaven.
Give us this day our daily bread.
And forgive us our trespasses,
as we forgive them that trespass against us.
And lead us not into temptation,
but deliver us from evil.
For thine is the kingdom,
and the power,
and the glory, for ever and ever. Amen.

NATIONAL ANTHEM

Jana - Gana - Mana adhinayaka Jaya he
Bharatha - Bhagya - Vidhata
Punjaba - Sindhu - Gujarata - Maratha
Dravida - Utkala - Banga
Vindhya - Himachala - Yamuna - Ganga
Uchala - Jaladhi - Taranga
Tava Subha - Name Jage,
Tava Subha Ashisha Mage
Gahe - Tava Jaya - Gatha
Jana - Gana - Mangala - Dayaka Jeya he
Bharatha - Bhagya - Vidhata
Jaya he, Jaya he, Jaya he
Jaya, Jaya, Jaya, Jaya, He.

- Rabindranath Tagore

TRANSLATION OF THE NATIONAL ANTHEM

Thou art the ruler of the minds of all people
Thou dispenser of India's destiny
Thy name rouses the hearts of the Punjab, Sind,
Gujarat and Maratha, of Dravid, Orissa and Bengal
It echoes in the hills of the Vindhyas and Himalayas
Mingles in the music of Jamuna and Ganges
And is chanted by the waves of the Indian Sea
They pray for thy blessings and sing thy praise
The saving of all people waits in thy hand
Thou dispenser of India's destiny
Victory, Victory, Victory to thee.

Governing Board

Most Rev. Dr. G. Dyvasirvatham, M.A, M.Th., Ph.D.,
Moderator & Bishop in Charge

Rev. D Jesu Sagayam, M.A., M Phil., B.D., M.Th.,
Moderator's Commissary

Rev. S.G. Lourduraj Jeyasingh, M.A., B.Ed., B.D.,
Vice Chairman

Rev. J.S. Devaraj Gnanasingh
Clerical Secretary

Mr. S.D.K. Rajan
Lay Secretary, TND.

Mr. D. Mohan
Treasurer, TND.

Rev. A. Jasper Arputharaj
Pastorate Chairman, Pillaiyanmanai.

Mr. J. Jeyakumar Ruban

Mr. A.M. Vijayaraja
Bishop's Nominees

Prof. P. Jeyachandran

Dr. A.D.K. Jeyaseelan

Mr. Jebakirubai

Representatives of the standing Committee for Collegiate Education

Mr. P.Durai Raj

Nazareth Pastorate Representative

Mr. T. Ponselvan

Pillaiyanmanai Pastorate Representative

Prof.D. Santhi

Staff Representative

Mr. J. Jebachandran

Secretary, Standing Committee for Collegiate Education

Mr. R. Joseph

Old Students' Representative

Mr. B. Robinson

Welfare Committee Representative

Dr. H. Ravindran M.A., M.Phil., Ph.D.,
Principal

Mr. P.P.R. Augustin
Secretary

SECRETARY

Mr.P.P.R. Augustin

PRINCIPAL

Dr. H. Ravindran M.A., M.Phil., Ph.D.

BURSAR

Dr. Asaithambi Dawson M.Com., Ph.D.,

DEPARTMENT OF TAMIL

Dr. S. Antony Selvakumar M.A., M.Phil., B.Ed., Ph.D. - Asso.Prof. and Head

Dr. A. Periyannayagam Jeyaraj M.A., M.Phil., M.Ed., PhD - Asso.Prof.

Dr. R. Kalaiarasi M.A., M.Phil., B.Ed., PhD. - Asso.Prof.

DEPARTMENT OF ENGLISH

Dr. H. Ravindran M.A., M.Phil., Ph.D. - Principal & Head

Mrs. D. Santhi M.A. - Asso.Prof.

Dr. R.M. Vasanthi M.A., M.Phil., M.Ed. Ph.D. - Asso.Prof.

Dr. J. Kavitha M.A., M.Phil., PhD. - Asst.Prof.

Mrs. Y.Premila Anbarasi M.A., M.Phil., B.Ed. - Asst.Prof.

Mrs. P.Sophia Persis M.A., M.Phil., B.Ed. - Asst.Prof.

DEPARTMENT OF HISTORY AND TOURISM

Mr. R. Thomas M.A., M.Phil., M.Ed. - Asso.Prof. & Head

Dr.K.Geethanjali M.A., M.Phil., Ph.D. - Asst.Prof.

DEPARTMENT OF ECONOMICS

Dr. H. Salomi Christilight M.A., M.Phil., Ph.D. - Asso.Prof. & Head

Dr. S. Rajakumar M.A., M.Phil., B.Ed., Ph.D. - Asso.Prof.

Dr. K. Prema Arasan Jeyaraj M.A., M.Phil., M.Ed., Ph.D.- Asso.Prof.

DEPARTMENT OF MATHEMATICS

Dr. D. Jeyabalan Kennedy M.Sc., M.Phil., Ph.D.	- Asso.Prof. and Head
Dr. D.S.T. Ramesh M.Sc., M.Phil., Ph.D.	- Asso.Prof.
Mr. D. Jebaraj Thiraviam M.Sc., M.Phil., M.Ed., D.G.T.	- Asso.Prof.
Dr. R. Sweetly M.Sc., M.Phil., D.G.T., PGDCA. Ph.D.	- Asso.Prof.
Dr. R. Manoharan M.Sc., M.Phil., Ph.D., PD.D.C.M., P.B.D.C.S.A	- Asso.Prof.
Dr. S. Alice Pappa M.Sc., M.Phil., PGDCA., Ph.D.	- Asso.Prof.
Mrs.T. Pon Selva Kohila M.Sc., M.Phil., B.Ed.	- Asst.Prof.

DEPARTMENT OF ZOOLOGY

Dr. A. Maxwell Samuel M.Sc., M.Phil., Ph.D.	- Asso.Prof. and Head
Dr. K. Frank Merin M.Sc., M.Phil., Ph.D.	- Asso.Prof.
Mr. P. Selvaraj Isaac M.Sc., M.Phil., B.Ed.	- Asst.Prof.

DEPARTMENT OF CHEMISTRY

Mr. D. Prince M.Sc.	- Asso.Prof. and Head
Mrs. J. Janet Sylvia Jaba Rose M.Sc., M.Phil.	- Asso.Prof.
Mrs.R.Jeevi Esther Rathnakumari M.Sc., M.Phil.	- Asst.Prof.

DEPARTMENT OF COMMERCE

Dr. V. Baskar Rajapaul M.Com., Ph.D.	- Asso.Prof. and Head
Dr. A. Synthia Selvakumari M.Com., M.Phil., Ph.D.	- Asso.Prof.
Dr. Asaithambi Dawson M.Com., Ph.D.	- Asso.Prof.
Dr. S. Arulraj Ponnudurai M.Com., M.Phil., B.Ed., Ph.D.	- Asso.Prof.

DEPARTMENT OF PHYSICS

Dr. J. Glorium Arulraj M.Sc., M.Phil., B.Ed. Ph.D. - Asso.Prof. and Head
Mrs. S. Gracelin Juliana M.Sc., M.Phil. - Asst.Prof.

DEPARTMENT OF BOTANY

PHYSICAL EDUCATION

Dr.J.Rajasingh Rogland M.P.Ed., M.Phil., Ph.D. , C.N.I.S
- Director of Physical Education

NON TEACHING STAFF

1. Miss.D.Latha Jeyanthi - Jun. Asst.
2. Mr. A. Justin Meshack Smile
M.A., M.Phil.,M.L.I.S., M.Phil., B.Ed., - Jun.Asst.
3. Mr. S. Jeyasingh Dharmaraj, B.Com., - Lab Asst.
4. Mr. J.Selwyn Inbaraj - Lab Asst.
5. Mr. M. Hedward Thayan Manaseh, - Lab Asst.
6. Mr. R. Selwyn Dharmaraj - Lab Asst.
7. Mr. V. Santhosam - Lab Asst.
8. Mrs.G.Nalini Rathna - Lab Asst.
9. Mr.J.Pattu Suresh - Record Clerk
10. Mr. S. Rajasingh Thavamoney - Lib.Asst.
11. Mr. S. Samudrapandi - Sweeper Spl.Gr.
12. Mrs. T. Shanthy - Sweeper S.G.
13. Mr. J. Ravi - Sweeper S.G.

ADMINISTRATIVE STAFF

Principal and Chief Warden - Dr. H. Ravindran

WARDENS

Mrs. P.Sophia Persis & } Angel Ladies' Hostel
Mrs. Y.Premila Anbarasi & } Mrs. Visithral Jebachandran Women's Hostel
Mr. P.Selvaraj Isaac - Bishop Jebaraj Men's Hostel

— DISCIPLINARY COMMITTEE —

Dr. H. Ravindran (Convenor)
Mrs.D. Santhi
Mr. D. Prince
Dr. V. Baskar Rajapaul
Dr.Maxwell Samuel

— ADMISSION COMMITTEE —

Dr. H. Ravindran
Mrs.D. Santhi
Mr.D.Prince
Dr. Asaithambi Dawson
Dr.J.Rajasigh Rogland

— N.S.S. PROGRAMME OFFICERS —

Dr. Asaithambi Dawson	(Unit No. 58)
Mr. P.Stanley David Pitchai	(Unit No. 160)
Dr.K.Geethanjali	(Unit No. 63)
Dr. D.Jayaprabha	(Unit No. 59)
Dr. E.Dulcy Jeba Mary	(Unit No. 131)

— HUMAN RESOURCE DEVELOPMENT —

Dr.D. Jeyabalan Kennedy
Dr. S. Arulraj Ponnudurai

— STUDENTS' WELFARE AND COUNSELLING OFFICERS —

Mr.D.Prince
Dr. V. Baskar Rajapaul
Dr. A. Synthia Selvakumari
Dr. Asaithambi Dawson
Dr. J. Rajasigh Rogland

— Co-Ordinator of Examinations —

Dr.S.Antony Selvakumar

— Youth Red Cross - Programme officer —

Dr. Asaithambi Dawson

— UGC —

Dr. S.Arulraj Ponnudurai

NAAC - Dr.V.Baskar Rajapaul (Co-ordinator)

IQAC - Dr.A.Maxwell Samuel (Co-ordinator)

— RED RIBBON CLUB —

Mr. P.Stanley David Pitchai

— STUDENTS' ATTENDANCE —

Mr. D. Prince - (Convenor)

Dr. K. Geethanjali

Dr. D.Jayaprabha

Dr. E. Dulcy Jeba Mary

Mrs. Jeya Barvin

— CHRISTIAN ACTIVITIES —

Mr.P.Selvaraj Isaac

Mrs. D. Santhi

Dr. A. Synthia Selvakumari

Mrs.T.Pon Selva Kokila

Dr. R. Kalaiarasi

— TAMIL LITERARY ASSOCIATION —

Dr. S.Antony Selvakumar

Dr. A. Periyamayagam Jeyaraj

Dr.R.Kalaiarasi

— CONSUMER CLUB —

Mr. R. Thomas

— STUDENTS' GRIEVANCE CELL —

Mrs. D. Santhi

Dr. Asaithambi Dawson

Dr. D. Jeyabalan Kennedy

Mr. R. Thomas

— ENGLISH ELOCUTION CLUB —

Mrs. D. Santhi

Mrs. Y. Premila Anbarasi

Mrs. P.Sophia Persis

Dr. J. Kavitha

Dr. R.M.Vasanthi

Mrs. Mary Stella

— STAFF & STUDENTS CO - OP STORE —

Dr. S.Antony Selvakumar

— Administrative Officer for Gardening —

Mr. D.Jebaraj Thiraviam

OUR COLLEGE

Nazareth Margoschis College at Pillaiyanmanai is a co-educational college of Arts, Science and commerce. It is named after a well known S.P.G. Missionary Rev. Canon Arthur Margoschis. It is situated in rural surroundings and is easily accessible to the youth of the villages in the southern part of Thoothukudi District. The college is under the management of Thoothukudi - Nazareth Diocesan Trust Association, the educational wing of the Thoothukudi - Nazareth Diocese of the Church of South India.

The college was started in 1967 with three sections in the Pre-University Course affiliated to the Madurai Kamaraj University. Regular classes began from 5-7-1967. Prof. S. James Jagaraj as its first principal guided the destiny of the college for 15 years from 1967 to 1982. It was upgraded to first grade status with the introduction of degree courses in Economics and Mathematics in 1970. It became co-educational in 1972 and in the same year History major was introduced at the degree level.

As Pre-University courses were taken away from colleges in 1979, more degree level courses were started immediately in our college. B.Sc. degree course in Zoology was introduced in 1978. The college started B.A. English Literature in 1979 and B.Sc. Chemistry in 1981.

The Second Principal Prof. S. John Gabriel assumed charge as Principal in 1982. He was the Principal of our college from 1982 to 1995. The college chapel was built during his period. B.com., degree course was introduced in 1982. The college became a Post Graduate Institution from 1987 with the introduction of M.Sc., Mathematics, Advocate Mr. Thangaswamy donated for Maths PG Block.

Since 1990, the college has been affiliated to the Manonmaniam Sundaranar University, Tirunelveli.

Dr. A.D.K. Jeyaseelan was the third Principal of our college from April 1995. A.D. Koilpillai computer centre was built in 1996. and P.G.D.C.A was started in the same year under self-supporting system B.Sc. Computer Science was introduced in 1997.

The fourth Principal Dr. J. Joel M.A., M.Phil., Ph.D., assumed charge on 19.2.2000. He was the principal of our college from 2000 to 2013. The college experienced stupendous growth under his leadership. M.Sc., Chemistry Course was started in the year 2001 under self-supporting system. Under self-financed category B.Com., and M.Com., courses were introduced during the academic year 2002 - 2003. The first major step that was taken by Dr. J. Joel with the active assistance of Prof. Paul Dawson secretary, NMCP was to construct a compound wall enclosing the whole area of the college campus. The first floor of the Bishop Jeyapaul David Ladies' Hostel was constructed in 2004. Mr. D. Duraisamy Nadar Block and Mrs. Rajammal Duraisamy Nadar (Oorvasi soaps, Chennai) M.C.A. Block enabled us to start a few courses with ease. Father of Education Mr. Oorasi D. Selvaraj Computer Research Centre of NMCP helps students to continue a post graduation and research in computer field. Twelve class rooms in the ground floor and an auditorium in the first floor in front of the college chapel bearing the name of our Bishop Dr. J. A. D. JEBACHANDRAN were built.

Bishopamma Mrs. Visithral Jebachandran Women's hostel with plinth area of 17,000 sq. feet with open air auditorium, indoor basket-ball court (Jesus Redeems Indoor Basket-ball Court) a chapel in first floor named after Bro. D. G. S. Dhinakaran, the prayer warrior and visionary and founder of Jesus calls ministry and spacious, airy ultra-modern rooms, kitchen and toilets are constructed under the UGC XI plan - special development scheme and the new hostel was dedicated and opened on 18 Feb 2012 by Dr. G. Srinivas Joint Secretary UGC.

We have also provided well protected pure drinking water for all the students and staff through Aquaguard RO units.

For the welfare of the staff and students of NMCP the college functions from 8.30 a.m. to 1.30 p.m. on all working days. Computer courses and Spoken English classes are conducted for the I year students in the afternoon.

From the year 2014-15 onwards we have introduced B.A Tamil Literature, B.A English Literature and M.Phil Commerce under self supporting system.

Dr.R.Ponthilagar Stanley, Head, Dept. of Economics assumed as principal in charge from June 2013. Prof.D.Sanathi assumed as Principal in charge from october 2014. Dr.Asaitambi Dawon assumed as Bursar from october 2014.

The Fifth Principal Dr.H.Ravindran, Head, Dept. of English assumed charge on 20th April 2014.

Due to the prayers, devotions, zeal and tireless service of the Secretary, the Principal, the Bursar and the Staff members, the college is well poised to embark on a programme of growth and development.

COLLEGE MOTTO

The motto of the college is “Arise, Shine ” “எழும்பிப் பிரகாசி” It must be the source of inspiration to all of us.



THE COLLEGE CREST

The College Crest is a shield within a circle. The shield consists of an open book, a lamp, a church and a plantain tree. The open book is the word of God, which is the source of all wisdom. The lighted lamp signifies learning, which dispels all darkness of ignorance. The church symbolizes our absolute trust in God. The plantain tree signifies utility and prosperity.

COLLEGE COLOURS

The College Colours are Blue and White. Blue symbolizes truth and loyalty. White signifies purity, honour and integrity.

COURSES OF STUDY

AIDED COURSES

The following courses are offered in the college.

B.A. / B.Sc. / B.Com.	Part I Tamil Part II English
B.A. / Part III	1. History and Tourism 2. Economics 3. English Literature
B.Com.	1. Commerce
B.Sc. / Part III	1. Mathematics 2. Zoology 3. Chemistry
M.Sc. Degree	Br. I (C) Mathematics

SELF SUPPORTING COURSES

- | | |
|----------------------|---------------------------|
| 1) PGDCA | 2) B.Sc. Computer Science |
| 3) B.Com. | 4) M.Com. |
| 5) M.Sc. (Chemistry) | 6) B.A (Tamil) |
| 7) B.A (English) | 8) M.Phil (Commerce) |

COLLEGE RULES

1. Every student should wear a clean and presentable dress.
2. On every working day, before the regular classes begin, there will be a morning worship in which all members of staff and students are invited to join.
3. When a member of staff enters the class room the students should rise and remain standing till they are requested to sit or the member of staff takes his/her seat.
4. Students are expected to maintain absolute silence in the class rooms and should not distract or disturb the work of the class or any other class.
5. During class hours no one should wander in the veranda. Students are requested to spend their leisure hours in the library.
6. Students are advised not to deface or damage the building or furniture in any way. Cost of the repairs will be recovered from the students causing damage.
7. Regular classes function from 8.30 a.m. to 1.30 p.m. for all students and staff. However, Spoken English classes and computer classes are conducted from 2.30 p.m. to 3.55 p.m. for all the first year (UG) students.
8. At the first bell before each session, students should go to their respective classes and take their place so as to be present when the member of staff enters.
9. Late-comers should get permission from the Principal.
10. Attendance will be marked at the beginning of every period.
11. Absence for one period in a session will be treated as absence for that session.
12. Students are expected to read the notices put up on the College Notice Board. Ignorance of any notice thus published will not be accepted as an excuse for failing to comply with it.
13. Students are not allowed to scribble or scrawl anything on the board, walls or desks.
14. The use of cellphones is not permitted on campus.
15. College garden is out of bounds for the students.
16. Severe and stern actions will be taken against those who break the rules and regulations of the college.
17. Students are invited to air their grievances to the Principal at any time.

COLLEGE REGULATIONS

GENERAL DISCIPLINE

1. a) Every student is expected to attend classes regularly. He should refrain from doing anything likely to impede the attendance or attention of others.
- b) Organised absence from classes and intimidation of students from attending classes are serious breaches of rules and regulations of the college which may lead to removal of the concerned student from the rolls of the college and his/her transfer certificate will be sent to the University during or at the end of the year.
- c) Students are not permitted to address any of the college authorities in organized group to bring pressure to bear on them. such pressure group tactics are subversive of discipline and students who indulge in such kind of activities will be severely punished.
- d) Students should never band themselves together in a body to petition their requests but should individually approach the authority concerned.
- e) Money or subscription of any kind should not be collected by the students from among the students for any reason whatsoever, without the knowledge and permission of the Principal and the Head of the Department concerned.
- f) No political or communal organisation of students may be formed within the college or hostels.
2. No student shall take part in any activities or any public movement, which the college authorities deem undesirable for students to take part in.
3. Every student should handle college property with care

and endeavour to preserve the cleanliness and tidiness of the building and furniture.

4. Students are encouraged to avail themselves of bus pass facilities.
5. Smoking within the college or the premises of the residential halls and defacing the walls and such other offences will entail serious punishment.
6. Use of drugs and alcoholic beverages of all kinds is strictly prohibited.
7. No notice or petition of any kind shall be circulated among students.
8. Irregular attendance, insubordination to staff members, habitual inattention to class work, obscenity in word or action and such other conduct considered detrimental to the best interests of the college will be dealt with severely.
9. A highly centralized examination system is followed.
10. Every student should sit for three internal exams and one model exam.
11. Copying in tests and examinations will be viewed very seriously and severe disciplinary action will be taken against those who indulge in such practice.
12. Special coaching classes for the students who have failed in Part II English are conducted from 2.30 p.m. to 3.55 p.m.
13. Under the educational rules of the Government, the Principal has full power to inflict the following punishments (Fine, Cancellation of Attendance, Withholding of term Certificate and Suspension from the college)
14. According to the instruction of the Director of Collegiate Education No. 1947/R4/2000 dated 08-04-2000, students are not permitted to celebrate the bus farewell day.

WOMEN STUDENTS

1. Women students should not leave the campus during class hours before 1.30 p.m. However in case of emergency they shall do so after obtaining permission from the Principal through any one of the Students Welfare Officers or the Head of the Department.
2. They should not stay in the retiring hall during class hours under the pretext of sickness. However, if a woman student is indisposed, she should apply for leave and get it countersigned by the H.O.D. or by any one of the student counselling officers.
3. They should. wait for the buses, only in the bus stop meant for them.
4. They are strictly not allowed to enter through the main entrance.

LEAVE AND ATTENDANCE

1. A student cannot absent himself / herself from college without submitting leave application.
2. Leave application of non resident students should be countersigned by their parents or guardians and the resident students by the wardens and they must be submitted to the class teacher.
3. All leave applications must be dropped into the box provided for the purpose at the college office.
4. Students coming late to the class will be given admission and attendance at the discretion of the lecturer in charge of the class.
5. Permission will not be granted to go out of their classes for the purpose of meeting friends or under any other pretext.

6. The certificate of attendance required for appearance in the University Examination will in no case be granted unless (i) the Principal is satisfied with the student's progress and conduct, and (ii) the student has the required attendance.

PAYMENT OF FEES

Students must remit their fees within ten working days from the date of reopening in each semester, failing which a fine at the rate of Rupee one per working day will be collected from the date of implementing fine. If a student fails to remit his/her fees with fine within the end of the month, his/her name will be removed from the rolls. Attendance will not be given to him/her for the defaulting days.

If re-admitted, he/she must in addition to the fees and fine due for him, pay a readmission fee. The fine and the re-admission fee thus collected has to be remitted under the staff salary account along with the tuition fees. Students are advised to retain receipts given to them of all fees paid.

Fee Concessions and Scholarships

Various fee concessions and scholarships are awarded to deserving students by the Government of India, Government of TamilNadu and the College Management. The kinds of scholarships & concession available are mentioned below.

List of Scholarship

- * Government of Tamil Nadu (State) Post Metric Scholarship to Backward classes, most backward classes and Denotified Community students.
- * Government of Tami Nadu (State) Scholarship and “ Free Education “ to First Generation Students belonging to backward calsses up to UG Degree level.
- * Government of Tami Nadu (State) Scholarship and Free

Education belonging to Most Backward classes and Denotified Community students up to UG Degree level.

- * Government of India Post Metric Scholarship to Scheduled Caste and Scheduled Tribe students.
- * Government of Tamil Nadu Free Education up to degree level Scheduled Tribe students (those who are not getting Government of India scholarship).
- * State Loan Scholarship belonging to Scheduled caste and Scheduled Tribe students residing in the Hostel.
- * Government of India Scheme of Scholarship for the Physically Handicapped students.
- * National Merit Scholarship.
- * National Loan Scholarship.
- * Educational Concessions and Scholarship to the children of Freedom fighters.
- * Educational Concessions and Scholarships to the children of Defence Service personnel and Ex- servicemen.
- * State Scholarship to the children of teachers in primary and secondary schools.
- * Adhoc Merit Scholarships to Scheduled Caste and Scheduled Tribe students who have secured 60% and above marks in colleges, Arts and Professional.
- * Award of Prize Money to Scheduled Caste and Scheduled Tribe students who have secured 60% and above marks in the final degree examinations of UG and PG.
- * Sea-fare Welfare Fund Society Scholarship.

- * Tamil Nadu Educational TRUST Scholarship.
- * Students Aid Fund is available for deserving economically poor students.
- * Tamilnadu 2006 - Farm Labourers & Farmers (Social security & Welfare) Scheme.
- * Minority Communities Scholarship.
- * E.V.R. Nagammal Scheme - Free Education for the Girl Students Studying in PG Course.
- * Tamil Nadu Police Centenary Scholarship.
- * Central Government of India Ministry of Social Justice & Empowerment.
- * Thoothukudi Nazareth Diocese special scholarship for the needy.

Note :

1. Relaxation in age - limit is available under certain conditions.
2. Eligible community means Christian Adi Dravidar & MBC
3. As per Go. MS. No. 660 EDUCATION Dt. 24.4.1979, 90% of Attendance IS COMPULSORY for availing of all kinds of scholarship.
4. Students who are eligible to get scholarships are asked to apply for the scholarships at the proper time and reap the benefits.

CERTIFICATE

Conduct certificates will be issued to students on application at the end of the course of study and not in the middle of the course.

No duplicate certificate will be issued unless certified by a competent authority to the effect that the original certificate was lost.

(District, Divisional or a Sub - Magistrate or a Thasildar)

HOSTELS

Bishop Jebaraj Hostel is for men students and Mrs. Visithral Jebachandran Women's Hostel is for women students.

Students are asked to adhere strictly to the rules and regulations of the hostels. Students who violate the rules and regulations of the hostels are liable to be sent out and disciplinary action will be taken against them.

PHYSICAL EDUCATION

Ample facilities are provided to the students to play various games and to participate in athletics. Every student is requested to avail the opportunities.

NATIONAL SERVICE SCHEME

There are five N.S.S. Units in the college, Unit Nos. 58 and 160 are for boys and Unit Nos. 59, 63 and 131 are for girls. Each unit enrolls 100 volunteers for regular activities. They have their own special camping programmes during holidays.

The special objectives of the N.S.S. are

1. Character building and Personality development through Community Service.
2. Improvement of environment.
3. Promotion of National integration on cultural, social and educational fronts.
4. Promotion of family planning and Health awareness in rural areas.

DEPARTMENT ASSOCIATIONS

Every major department will have its Association to provide opportunities to the students of the Department to improve their talents and personality.

- Patron - The Principal
- President - H.O.D
- Secretary - III year student / II year P.G. Student
- Treasurer - III year student
- Joint Secretary - II year student
- Asst. Secretary - I year student
- Staff Advisor - Senior staff

BLOOD DONORS' CLUB

This club was started in our college on August 15th 1998

PARENT TEACHER ASSOCIATION

- Annual subscription - Rs. 50
- Registration Fee - Rs. 10

The PTA is authorized by the Govt. to raise funds for the development of the college.

MEDICAL INSPECTION

Every student of the first year class must undergo medical inspection conducted by the college medical officer.

THE COLLEGE LIBRARY RULES

1. The library will be kept open on all week days from 8 a.m. to 3 p.m. The library will be kept closed on Sundays and other notified holidays.
2. All undergraduate and postgraduate students will be supplied with three and five Borrower Tickets respectively. For borrowing a book, a student must produce the ticket at

the issue counter. When he/she returns the book the ticket will be given back to him/her. Students must return their tickets at the end of their course or at the time of leaving the college.

3. The period of loan is ten days only. Three consecutive renewals are allowed provided there is no reservation for that particular book. An over due charge of 25 paise will be levied for each day the book is kept beyond the due date.
4. The librarian can recall the book at any time without giving reasons.
5. No student shall re-lend the book taken from the library and books should be returned before the commencement of summer vacation.
6. Damage to or loss of books on loan should be immediately reported to the librarian.
7. If Borrower's Ticket is lost, duplicate ticket will be issued on payment of Rs. 5
8. Costly books, bound volumes, reference books, news papers, question papers and the like are not issued on loan.
9. All markings, underlinings etc. are punishable with fine.
10. Students are expected to maintain absolute silence in the library.
11. On receiving a book, the student must examine it and report to the librarian if any damage found in it. If the student fails to do so, he or she will be held responsible for any damage that may afterwards be detected and be asked to pay the compensation towards the damage.

12. According to the Instructions of the Director of Collegiate Education R Dis. No. 28122/Ms 286 dated 28.1.1967, if a library book is lost, the cost of the book plus 25% of the same will be recovered from the borrower.

BOOK BANK

This scheme was introduced under 20 point programme. This collection consists of text books in multiple copies. This is meant for poor and deserving students only. They can keep the books till they complete their course. Our library has a good collection of such books.

STAFF AND STUDENTS CO-OPERATIVE STORE

There is a staff and students co-operative store. Every member of the college community is eligible for membership, the fee being Rs. 10 for a share for the staff and Rs. 10 for students. Text books, practical records, stationery items and other articles of daily use are available there.

CONDONATION OF ATTENDANCE

1. Those students who have earned attendance of 75% and above can be permitted to appear for the ensuing university examination without any pre-condition.
2. However those students who have earned attendance between 75% and 62.5% can be permitted to appear for the ensuing university exam by paying Rs. 400/- and with the specific recommendations of the Principal.
3. Those students who have put in less than 62.5% of attendance should repeat the whole semester after the completion of the course.

REVALUATION & RECHECKING OF MARKS

There is provision for revaluation and re-checking of marks in the examinations conducted by the M.S. University.

IMPROVEMENT OF MARKS (P.G. COURSE ONLY)

Candidates who wish to improve their performance of marks in the university examination in theory papers/subjects, shall be permitted to re-appear in the succeeding semester examination for the subjects in which they have passed in the first appearance.

Improvement of performance of marks is allowed only once for a subject.

EVE TEASING

Eve teasing is a serious crime liable for punishment.

Severe action will be taken against those found eve teasing. Every step will be taken to curb eve teasing and to deal with such cases with an iron hand.

The following crimes against a woman are deemed serious.

1. Misbehaving / Abusing
2. Eve teasing
3. Following
4. Harassing / Torturing
5. Any other complaint

So the students are advised to observe decency at all times and in all places.

CELLPHONE

Under the educational rules of the Government, students are not permitted to make use of cellphones on the premises. If any student is found with cellphone, it will be confiscated followed by disciplinary action.

If any student is found with cellphone in examination hall, the student concerned will be booked under malpractice.

However, students can make use of the phones available on campus. Coin Collection Box is kept in the Ladies' Retiring Hall for women students. For men students, ITC Phone is available in the office.

நீ ஆசீர்வாதமாய் இருப்பாய் (ஆதி 12:2)

2015

June

1	MON	
2	TUE	
3	WED	
4	THU	
5	FRI	
6	SAT	
7	SUN	

I will be with him in trouble; I will deliver him (Psa. 91:15) 30

ஆசீர்வாதமான மழை பெய்யும் (எசே. 34:26)

2015

June

8	MON	
9	TUE	
10	WED	
11	THU	
12	FRI	
13	SAT	
14	SUN	World Blood Donors' day

He shall call upon me, and I will answer him (Psa. 91:15)

31

கர்த்தரைத் தேடுகிறவர்களுக்கோ ஒரு நன்மையுங்குறைவுபடாது (சங் 34:10)

2015

June

15	MON	
16	TUE	
17	WED	
18	THU	College re-opens UG II&III Year & PG II Year
19	FRI	
20	SAT	
21	SUN	

Thou shalt not see evil any more. (Zep. 3:15)

கர்த்தரிடத்தில் மனமகிழ்ச்சியாயிருப்பதே உங்களுடைய பெலன். (நெகே 8:10)

2015

June

22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	
28	SUN	

Only the LORD give thee wisdom and understanding (Ich. 22:12) 33

கர்த்தருக்குள் எப்பொழுதும் சந்தோஷமாயிருங்கள் (பிலி. 4:4)

2015		June - July
29	MON	College opens UG I Year
30	TUE	
1	WED	
2	THU	
3	FRI	
4	SAT	
5	SUN	

The LORD will take away from thee all sickness (Deu. 7:15) 34

காரிய சித்தியோ கர்த்தரால் வரும். (நீதி 16:33)

2015

July

6	MON	
7	TUE	
8	WED	
9	THU	
10	FRI	
11	SAT	
12	SUN	

Peace, peace be unto thee (1 Ch, 12:18)

35

எனக்குக் குறித்திருக்கிறதை அவர் நிறைவேற்றுவார். (யோபு 23:14)

2015

July

13	MON	
14	TUE	
15	WED	
16	THU	
17	FRI	
18	SAT	Ramzan
19	SUN	

I will pour blessing upon thine offspring. (isa 44:3)

36

பயப்படாதே, நீ தேவனிடத்தில் கிருபை பெற்றாய் (லூக் 1:30)

2015		July
20	MON	
21	TUE	
22	WED	
23	THU	
24	FRI	
25	SAT	
26	SUN	Parents' day

I will make of thee a great nation, and I will bless thee (Gen. 12:2) ³⁷

தேவனிடத்தில் கேட்கக்கூடவன், அப்பொழுது அவனுக்குக் கொடுக்கப்படும் (யாத் 1:5)

2015

July - August

27	MON	
28	TUE	
29	WED	
30	THU	
31	FRI	
1	SAT	
2	SUN	Friendship day

Fear not, for I am with thee (Isa. 43:5)

38

பயப்படாதே, மகிழ்ந்து களிகூறு, கர்த்தர் பெரிய காரியங்களைச் செய்வார் (யோவேல் 2:21)

2015

August

3	MON	
4	TUE	
5	WED	
6	THU	
7	FRI	
8	SAT	
9	SUN	

I will shew thee great and mighty things. (Jer. 33:3)

39

என் ஜனமாகிய இஸ்ரவேலின் சிறையிருப்பைத் திருப்புவேன் (ஆமோஸ் 9:14)

2015

August

10	MON	
11	TUE	
12	WED	World Youth day
13	THU	
14	FRI	
15	SAT	Independence day
16	SUN	

For I will surely deliver thee. (Jer. 39:17)

40

நீதிமான் விருப்புதிற காரியம் அவனுக்குக் கொடுக்கப்படும் (நீதி 10:24)

2015

August

17	MON	
18	TUE	
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	

O Isreal, thou shalt not be forgotten of me (isa 44:21)

41

உம்முடைய கூடாரம் சமாதானத்தோடிருக்கக் காண்பீர். (யோபு 5:24)

2015 **August**

24	MON	
25	TUE	
26	WED	
27	THU	
28	FRI	Onam
29	SAT	
30	SUN	

The LORD shall bring it to pass. (Psa. 37:5)

2015 August - September

31	MON	
1	TUE	
2	WED	
3	THU	
4	FRI	
5	SAT	Teachers' day Birth Day of Dr. S. RadhaKrishnan Krishna Jayanthi
6	SUN	

நீ படுத்திருக்கிற யூமியை உனக்கும் உன் சந்ததிக்கும் தருவேன் (ஆதி 28 :13)

2015 **September**

7	MON	
8	TUE	
9	WED	
10	THU	
11	FRI	
12	SAT	
13	SUN	

For I will surely deliver thee. (Jer. 39:17)

44

அபிஷேகத்தினால் நுகம் முறிந்து போகும் (ஏசாயா 10:27)

2015 **September**

14	MON	
15	TUE	
16	WED	World Ozone day
17	THU	Ganesh Chaturthi
18	FRI	
19	SAT	
20	SUN	

He shall give thee the desires of thine heart (Psa. 37:4)

45

அவரே காரியத்தை வாய்க்கப் பண்ணுவார். (சங் 37:5)

2015 **September**

21	MON	
22	TUE	
23	WED	
24	THU	Bakri Id
25	FRI	Chapel day
26	SAT	
27	SUN	World Tourism day

The LORD will not forsake thee (Ich. 28:20)

46

என் சமூகம் உனக்கு முன்பாகச் செல்லும் (யாத் 33:14)

2015

September - October

28	MON	
29	TUE	
30	WED	
1	THU	
2	FRI	Gandhi Jayanthi
3	SAT	
4	SUN	

I have loved thee with an everlasting love. (Jer 31:3)

47

கர்த்தருக்குச் சித்தமானது அவர் கையினால் வாய்க்கும் (ஏசா 53:10)

2015

October

5	MON	
6	TUE	
7	WED	
8	THU	
9	FRI	
10	SAT	
11	SUN	

For the battle is not yours, but God's (II Ch. 20:15)

கர்த்தர் எனக்காக யாவையும் செய்து முடிப்பார் (சங் 138:8)

2015 October

12	MON	
13	TUE	
14	WED	
15	THU	
16	FRI	
17	SAT	
18	SUN	

The LORD is with you (II Ch 20:17)

49

நான் தனித்திருக்கிறேன், பிதா என்னுடனே கூட இருக்கிறார் (யோ 16:32)

2015

October

19	MON	
20	TUE	
21	WED	Ayutha Pooja
22	THU	Vijaya Dasami
23	FRI	Muharram
24	SAT	
25	SUN	TND Festival

Peace be unto thee; fear no. (Juid. 6:23)

50

நான் உங்களைத் திக்கற்றவர்களாக விடேன் (யோ 14:18)

2015 **October - November**

26	MON	
27	TUE	
28	WED	
29	THU	
30	FRI	
31	SAT	
1	SUN	

I will bless thee (Gen. 12:2)

51

மகளை திடன் கொள், உன் பாவங்கள் உனக்கு மன்னிக்கப்பட்டன (மத் 9:2)

2015

November

2	MON	All Soul's day
3	TUE	
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	

Peace be unto thee; fear no. (Juid. 6:23)

52

இன்றைக்கு இந்த வீட்டிற்கு இரட்சிப்பு வந்தது (லூக் 19:9)

2015

November

9	MON	
10	TUE	Diwali
11	WED	
12	THU	
13	FRI	
14	SAT	
15	SUN	

The eternal God is thy refuge (Deu. 33:27)

53

சகல ஜனங்களைப் பார்க்கிலும் ஆசீர்வதிக்கப்பட்டிருப்பாய் (உபா 7:14)

2015 **November**

16	MON	
17	TUE	
18	WED	
19	THU	
20	FRI	
21	SAT	
22	SUN	

Peace be unto thee; fear no. (Juud. 6:23)

54

கர்த்தரின் ஆசீர்வாதமே ஐசுவரியத்தைத் தரும் (நிதி 10:6)

2015

November

23	MON	
24	TUE	
25	WED	
26	THU	
27	FRI	
28	SAT	
29	SUN	

I have heard thy prayer and thy supplication. (I Ki. 9:3)

55

உன் பேரைப் பெருமைப்படுத்துவேன் (ஆதி 12:2)

2015 **November - December**

30	MON	
1	TUE	World AIDS Day
2	WED	
3	THU	World Disabled Day
4	FRI	
5	SAT	
6	SUN	

The LORD shall be thine everlasting light (Isa 60:20)

நான் உன்னை பெரிய ஜாதியாக்குவேன் (ஆதி 12:2)

2015

December

7	MON	
8	TUE	
9	WED	
10	THU	
11	FRI	
12	SAT	
13	SUN	

The days of thy mourning shall be ended (Isa 60:20)

57

நான் இன்று முதல் உங்களை ஆசீர்வதிப்பேன் (ஆகா 2:19)

2015 **December**

14	MON	
15	TUE	
16	WED	
17	THU	
18	FRI	
19	SAT	
20	SUN	

I will dwell in the midst of thee, saith the LORD (Zec. 2:10) 58

என் கரத்தின் நிழலினால் உன்னை மறைக்கிறேன் (ஏசா 57:16)

2015 **December**

21	MON	
22	TUE	
23	WED	Milad-un-Nabi
24	THU	
25	FRI	Christmas
26	SAT	
27	SUN	

A little one shall become a thousand, and a small one a strong nation (Isa 60:22) [59](#)

நீ ஆசீர்வதிக்கப்பட்டவன், நீ பெரிய காரியங்களைச் செய்வாய் (1சாமு 26:25)

2015 - 2016 **December - January**

28	MON	
29	TUE	
30	WED	
31	THU	
1	FRI	New Year 1-7 Road Safety Week
2	SAT	
3	SUN	

Your father shall give good things to them (Mat. 7:11) 60

என் கரத்தின் நிழலினால் உன்னை மறைக்கிறேன் (ஏசா 57:16)

2016		January
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	
10	SUN	

A little one shall become a thousand, and a small one a strong nation (Isa 60:22) [61](#)

நீ ஆசீர்வதிக்கப்பட்டவன், நீ பெரிய காரியங்களைச் செய்வாய் (1சாமு 26:25)

2016 **January**

11	MON	
12	TUE	
13	WED	
14	THU	Pongal
15	FRI	Army Day
16	SAT	
17	SUN	Thiruvalluvar Day, Uzhavar Tirunal

Your father shall give good things to them (Mat. 7:11)

62

பராக்கிரமசாலியே, கர்த்தர் உன்னோடு இருக்கிறார் (நியா 6:12)

2016		January
18	MON	
19	TUE	
20	WED	
21	THU	
22	FRI	
23	SAT	
24	SUN	

I will give you rest. (Mat. 11:28)

நான் உன்னைவிட்டு விலகுவதுமில்லை, உன்னை கைவிடுவதுமில்லை (யோசு:1:12)

2016

January

25	MON	
26	TUE	Republic Day
27	WED	
28	THU	
29	FRI	
30	SAT	
31	SUN	

The Lord crowneth thee with tender mercies. (Psa. 103:4) 64

எழும்பிப்பிரகாசிஉன்ஒளிவந்தது,கர்த்தருடையமகிமைஉன்மேல்உதித்தது (ஏசா 60:1)

2016

February

1	MON	
2	TUE	
3	WED	
4	THU	
5	FRI	
6	SAT	
7	SUN	Maha Shivratri

I will keep thee in all places whither thou goest (Gen 38:15)

65

நீதியினால் ஸ்திரப்பட்டிருப்பாய். கொடுமைக்கு தூரமாவாய் (ஏசா 54:14)

2016

February

8	MON	
9	TUE	
10	WED	Ash Wednesday
11	THU	
12	FRI	
13	SAT	
14	SUN	

I will teach thee in the way which thou shalt go. (Psa. 32:8) 66

பயப்படாதே, நீ வெட்கப்பட்டுப்போவதில்லை (ஏசா 54:4)

2016 **February**

15	MON	
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	
21	SUN	

In the day of trouble, I will deliver thee (Psa 50:15)

67

அவன் சத்துருக்களுக்கு வெட்கத்தை உடுத்துவேன் (சங் 132:18)

2016 February

22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	
28	SUN	

He shall call upon me, and I will answer him (Psa 91:15) 68

கர்த்தர் தமது ஜனத்திற்கு பெலன் கொடுப்பார் (சங் 29:11)

2016

February-March

29	MON	
1	TUE	
2	WED	
3	THU	
4	FRI	
5	SAT	
6	SUN	

I will be with him in trouble; I will deliver him (Psa 91:15)

69

கர்த்தர் மேல் உன் பாரத்தை வைத்துவிடு, அவர் உன்னை ஆதரிப்பார் (சங் 55:22)

2016

March

7	MON	
8	TUE	Women's Day
9	WED	
10	THU	
11	FRI	
12	SAT	
13	SUN	

Fear not, I am thy shield (Gen 15:1)

70

விசுவாசத்தில் உறுதியாயிருந்து அவனுக்கு எதிர்த்து நில்லுங்கள் (1 பேரு 5:9)

2016

March

14	MON	
15	TUE	
16	WED	
17	THU	
18	FRI	
19	SAT	
20	SUN	

I have given thee a wise and an understanding heart (1 Ki 3:12) 71

இனித் தீங்கைக் காணாதிருப்பாய் (செப் 3:15)

2016		March
21	MON	
22	TUE	World water Day
23	WED	Holi
24	THU	
25	FRI	Good Friday
26	SAT	
27	SUN	Easter

He shall cover thee with his feathers (Psa 91:4)

72

கர்த்தர் உன் ஆக்கினைகளை அகற்றினார் (செப் 3:15)

2016

March - April

28	MON	
29	TUE	
30	WED	
31	THU	
1	FRI	
2	SAT	
3	SUN	

I will make thee as a signet (Heg 2:23)

73

கர்த்தர் உன் ஆக்கினைகளை அகற்றினார் (செப் 3:15)

2016

April

4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	
10	SUN	

I will dwell in the midst of thee, saith the LORD (Zec. 2:10) [74]

உண்மையுள்ள மனுஷன் பரிபூரண ஆசீர்வாதங்களைப் பெறுவான் (நீதி 28:20)

2016 **April**

11	MON	
12	TUE	
13	WED	
14	THU	Tamil New Year Dr. B.R. Ambedkar Birth Day
15	FRI	
16	SAT	
17	SUN	

Happy shalt thou be, and it shall be well with thee (Psa 128:2)

75

கர்த்தரை நம்புகிறவனா செழிப்பான் (நீதி 28:25)

2016		April
18	MON	
19	TUE	
20	WED	
21	THU	
22	FRI	
23	SAT	
24	SUN	

The Lord shall bless thee out of Zion (PSa. 128:5)

தடைகளை நீக்கிப் போடுகிறவர் உங்களுக்கு முன்பாக நடந்து போகிறார் (மீகா 2:13)

2016

April - May

25	MON	
26	TUE	
27	WED	
28	THU	
29	FRI	
30	SAT	
1	SUN	May Day

The Lord will rejoice over thee with joy (Zep 3:17)

77

என்னைக் கனம் பண்ணுகிறவர்களை நான் கனம் பண்ணுவேன் (1சாமு 2:30)

2016 **May**

2	MON	
3	TUE	
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	

The Lord is thy shade upon thy right hand (Psa. 121:5) 78

DAY ORDER

Semester II / IV / VI

	I	II	III	IV	V
	8.30 - 9.30	9.30 - 10.30	10.30 - 11.25	11.25 to 11.35	11.35-12.30
				TEA BREAK	
					12.30-1.30